

**REQUEST FOR EXPRESSION OF INTEREST
ROMA Board of Directors, Zone 5 Vacancy
To be appointed by the ROMA Board of Directors**

To: Heads and Members of Council of ROMA Zone 5
From: Allan Thompson, ROMA Chair
Date: March 15, 2019

Please be advised that in accordance with the Rural Ontario Municipal Association's Policies and Procedures, ROMA is requesting expressions of interest from municipal councillors or heads of council to fill the Zone 5 representative vacancy. The Zone 5 representative will be appointed by the ROMA Board.

The term of the ROMA Board is four years and the term of the [current Board](#) ends at the January 2023 Annual General Meeting. There was no Zone 5 representative nominated or elected at the January 2019 AGM.

Expressions of interest should be received by April 9, 2019, and will be considered by the ROMA Board when it meets on April 12, 2019. An ideal expression of interest will include contact information, a current resume and a brief covering letter outlining why you want to join the ROMA Board, an outline of your experience, and an indication that you are prepared to seek a supporting resolution from Council as a condition of your appointment. A Council supporting resolution (sample attached) can be provided with the submission or as soon as possible afterwards. In the absence of a council resolution, an appointment to the Board will be conditional upon receipt the resolution.

A qualified nominee for this position must be an elected official from Zone 5 whose municipal council is a member of AMO in good standing. Click [here](#) for a link the list of Zone 5 municipalities. The Zone map for ROMA is [here](#).

Expressions of Interest for Zone 5 representation must be **received** no later than 4:00 p.m. on Tuesday, April 9, 2019, and may be submitted in person, by mail, email or fax as follows **to the attention of Brian Rosborough, Director, AMO Membership Centre:**

**Association of Municipalities of Ontario
200 University Avenue, Suite 801
Toronto, ON M5H 3C6**

roma@roma.on.ca

Fax: 416-971-6191

If you have any questions about the appointment process, please contact brosborough@amo.on.ca or call 416.971.9856. For information on other ROMA Board members and Zone Representatives, go to: [ROMA Board of Directors](#).

ROMA Board 2019-2023
Zone 5 Vacancy

Sample Resolution

Be it resolved that the Council for the (Municipality's legal name) endorses (nominee's Name and Municipal Title) for the position of ROMA Zone 5 Representative of the 2019 - 2023 ROMA Board, for the remainder of the Board term.

Additional Information:

Qualifications of Directors:

Every Director shall:

- be an individual of eighteen (18) or more years of age;
- be an elected official of a municipality which is an AMO member;
- not be an undischarged bankrupt; and
- not be declared incapable.

Time Commitment:

ROMA Board meetings are held eight times per year, typically on the second Friday of the month in January, March, April, June, October, November and December in Toronto. The August meeting is held at the AMO Conference. A mid-term meeting is held every two years, in May or June. In addition, Board members may serve on sub-committees from time to time or asked to be a ROMA representative on others' committees. Time for this will vary with the activity.

ROMA Expenses:

ROMA Board members are entitled to a per diem of \$85 per day (2019) when attending meetings on behalf of ROMA business, these meetings include the ROMA Board, AMO Board, Committees and any other meetings where attendance has been pre-approved by the ROMA Chair. A per diem is not applicable to the ROMA mid-term meeting.

ROMA will reimburse travel expenses to all ROMA Board meetings, AMO Board meetings (if applicable) and the Summer Retreat. Travel expenses refer to airfare, train fare and car mileage, parking costs, public transit, and accommodation. Meal costs will also be paid subject to a maximum of \$75/day.